



**MUNICIPALITY OF SOUTHWEST MIDDLESEX
REGULAR COUNCIL MEETING**

WEDNESDAY, JULY 25, 2018 7:00 PM
Council Chambers

AGENDA

COUNCIL AGENDA

SOUTHWEST MIDDLESEX COUNCIL AGENDA

The Municipal Council of the Municipality of Southwest Middlesex will meet in Regular Session in the Council Chamber on July 25, 2018 at 7:00 p.m.

COUNCIL PRESENT:

Mayor Vance Blackmore (Chair presiding), Deputy Mayor Marigay Wilkins, Councillors Karen Aranha, Doug Bartlett, Rick Cowell, John Kavelaars, Don McCallum and Martin Vink

REGRETS:

STAFF PRESENT:

CAO/Clerk - Jill Bellchamber-Glazier, Facilities & Recreation Manager – Steve MacDonald, Public Works Manager – Greg Storms, Treasurer – Kristen McGill

ALSO PRESENT:

Members of the public and press

1. CALL TO ORDER

Mayor Blackmore calls the meeting to order at 7:00 p.m.

2. APPROVAL OF AGENDA

#2018-

Moved by _____

Seconded by _____

THAT the Regular Agenda of Council dated July 25, 2018 be accepted as presented.

3. DISCLOSURE OF PECUNIARY INTEREST

The Municipal Conflict of Interest Act requires any member of Council declaring a pecuniary interest and the general nature thereof, where the interest of a member of Council has not been disclosed by reason of the member's absence from the meeting, to disclose the interest at the first open meeting attended by the member of Council and otherwise comply with the Act.

<u>Name</u>	<u>Item</u>	<u>Nature</u>
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4. DEPUTATIONS AND PETITIONS

7:05 p.m.

- SCOR Economic Development Corporation – Kimberly Earls, Regional Economic Development Coordinator and Charlie Luke, Vice Chair
[04 705pm SCORpartner update2018.1](#)

7:15 p.m.

- Zoning By-law Amendment P-3/2018 (Temporary Use) for 1034 Longwoods Road
[NoticePubMtg 1034LongwoodsRd WardLockhart](#)
(see agenda item 9.b.1)
- Minor Variance A-5/2018 for 179 Graham Street
[NoticePubMtg 179GrahamSt Horton](#)
(see Committee of Adjustment agenda for report)
- Consent Application B- /2018 for 5736 & 5772 Irish Drive
[Notice Pub Mtg Wilson 5736 5772 Irish dr](#)
(see Committee of Adjustment agenda for report)

Planning - Committee of Adjustment

#2018-

Moved by _____

Seconded by _____

THAT the regular meeting of council is suspended to move into Committee of Adjustment at _____ p.m.

Regular council resumed at _____ p.m.

5. MINUTES OF PREVIOUS MEETINGS

1. Southwest Middlesex Council Meeting Minutes – July 11, 2018

[05 01 July_11_2018_Minutes_DRAFT](#)

#2018-

Moved by _____

Seconded by _____

THAT the minutes of the meeting of Council dated July 11, 2018 be adopted as printed.

6. BUSINESS ARISING FROM THE MINUTES

7. VOUCHERS

Vouchers for July 5 to 18, 2018 to be presented

07

#2018-

Moved by _____

Seconded by _____

_____ THAT accounts as presented by the Treasurer in the amount of \$510,423.12 be received.

8. ACTION CORRESPONDENCE

9. STAFF REPORTS

a. Fire

1. Southwest Middlesex Fire Department Incident #18-033 to #18-046 Report

09 a 01 CUSTOM_FIRE_REPORT

#2018-

Moved by _____

Seconded by _____

THAT the Southwest Middlesex Fire Department Incident #18-033 to #18-046 report is received

b. Administration

1. Zoning By-law Amendment P-3/2018 (Temporary Use) 1034 Longwoods Road

09 b 01 715pm P3 2018 Ward Lockhart Temp Use Report

#2018-

Moved by _____

Seconded by _____

THAT Application for Zoning By-Law Amendment P-3/2018, filed by Tracy Ward and George Lockhart in order to permit the use of a travel trailer for accommodation purposes on the subject lands for a period of time not exceeding one year while a new dwelling is being constructed on the lands, be APPROVED.

2. Deeming By-law – Plan 227, PINs 0120, 0172, 1073, 1076

[09 b 02 2018 Castlemore Homes Deeming By-law Report](#)

#2018-

Moved by _____

Seconded by _____

THAT Council enact and pass the deeming by-law in order to achieve orderly, phased development and to ensure that the servicing and other requirements of the Southwest Middlesex Official Plan and Zoning By-law have been met, or will be met at the time of development, to the satisfaction of the municipality.

3. Glencoe Pharmacy – Site Plan Agreement

[09 b 03 July25_2018_Glencoe Pharmacy Site Plan Agreement](#)

#2018-

Moved by _____

Seconded by _____

THAT the necessary by-law be enacted authorizing the Mayor and the CAO-Clerk to execute the Site Plan Agreement with Anton Pharmeceutical Inc., for the redevelopment of lands located at 253 Main Street, Glencoe, subject to legal clearance.

4. Fee and Service By-law

[09 b 04 FeeService Bylaw Report](#)

#2018-

Moved by _____

Seconded by _____

THAT Council receive and approve the proposed Southwest Middlesex fees and services by by-law.

c. Building

1. Building Permit Report – June 2018

[09 c 01 2018_June_Building Report](#)

#2018-

Moved by _____

Seconded by _____

THAT the June 2018 Building Permit report is received.

d. Finance

1. Adjustment of Property Taxes

[09 d 01 Tax Adjustment 9](#)

#2018-

Moved by _____

Seconded by _____

THAT council instruct the treasurer to adjust the property taxes for roll #3906-001-030-02500-0000 by \$387.00 in accordance with MPAC's recommendation.

2. Potential Sale of Property for Non-Payment of Taxes

[09 d 02 Potential Sale of Property for NonPayment of Taxes](#)

#2018-

Moved by _____

Seconded by _____

THAT Council direct no action to be taken for 39-06-000-040-06900.

OR

That Council direct the sale of 39-06-000-040-06900.

3. Proposed Budget Adjustment

[09 d 03 Proposed Budget Adjustment](#)

#2018-

Moved by _____

Seconded by _____

THAT Council authorize the Treasurer to re-allocate the insurance budget between departments, keeping the overall budget the same.

4. 2nd Quarter Variance Report

[09 d 04 2nd Quarter Variance Report](#)

#2018-

Moved by _____

Seconded by _____

THAT council receive the 2nd Quarter variance report.

e. Facilities and Recreation

1. Hosta Capital of Canada

[09 e 01 HostaCapitalofCanada](#)

#2018-

Moved by _____

Seconded by _____

THAT Council declares the Municipality of Southwest Middlesex as "The (original) Hosta Capital of Canada".

f. Public Works

1. Request for Apportionment of Drainage Assessment due to Severance of Land

[09 f 01 PW Report to Council Multiple Apportionments July 2018complete](#)

#2018-

Moved by _____

Seconded by _____

THAT council pass a resolution approving the apportionment of drainage assessments on the following drains: Riley Drain, Gardiner Drain, Kelly Drain, Wilson MacDonald Drain, Kershaw Drain, Lambert Patterson Drain, Government Drain No. 2 and Stevenson Drain.

2. Petition for Drainage Works – Dieleman

[09 f 02 PW Report to Council Petition for Drainage Works Dielman Petition](#)

#2018-

Moved by _____

Seconded by _____

THAT council accepts the Petitions for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to include these areas with the report currently in progress for Lot 2, Con 1 (former Ekfrid).

3. Petition for Drainage Works – Lot 5, R2S – Howe

[09 f 03 PW Report to Council Petition for Drainage Works Howe](#)

#2018-

Moved by _____

Seconded by _____

THAT council accepts the Petition for Drainage Works and appoints Spriet Engineering under Section 4 of the Drainage Act to examine the area and produce a report to council on this matter.

4. No Parking Signs Installation, Pratt Siding Road, Mosa Central School

[09 f 04 No Parking Signs Mosa Central School Pratt Siding Road 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Council approve the installation of No Parking signs, on Pratt Siding Road on the easterly portion of the Municipally owned roadway.

5. Petition and Request for Additional Stop Signs at South and King Streets, Glencoe

[09 f 05 Stop Signs King and South Streets 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Council supports the installation of an All Way Stop at the corner of King Street and South Street in Glencoe.

6. OCWA Notification of Non-Compliance

[09 f 06 6640 Non-Compliance TP TAN Jun Jul 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT the notification of Non-Compliance from OCWA dated July 13, 2018 is received.

7. Southwest Middlesex Distribution System Inspection Report dated July 6, 2018

[09 f 07 Inspection Report 2013 Draft2](#)

#2018-

Moved by _____

Seconded by _____

THAT the Southwest Middlesex Distribution System Inspection report dated July 6, 2018 is received from the MOECC.

8. Tender Results for Tandem Truck

[09 f 08 Tandem truck 2018](#)

#2018-

Moved by _____

Seconded by _____

THAT Council Approve the Purchase of the New Tandem Truck from Carrier Truck Centers, 645 Anthlone Place, Woodstock, Ontario in the amount of \$284,650.00;

AND that \$84,650 of additional funding be used from the Public Works Equipment Reserve Fund to cover the total cost of this unit.

9. Bute and Montrose Servicing Upgrades

[09 f 09 PW Bute and Montrose Water Upgrades](#)

#2018-

Moved by _____

Seconded by _____

THAT council allocate \$250,000 from Southwest Middlesex Water Reserves for the completion of the water system upgrades to Bute Street and Montrose Street, Glencoe.

10. REPORTS OF COMMITTEES

1. Communities in Bloom Committee Minutes – May 10, 2018

[10 01 2018 05 May 10 CiB Minutes](#)

#2018-

Moved by _____

Seconded by _____

THAT the Communities in Bloom Committee Minutes dated May 10, 2018 are received.

11. UNFINISHED BUSINESS

12. INFORMATION CORRESPONDENCE

1. Middlesex County Council – Vacant Unit Rebate Program report

[12 01 Vacancy Rebate Program Final Report](#)

2. Quarter 2 Economic Development Update – June 2018

[12 02 ec dev](#)

3. SWIFT releases RFP to break ground on regional network in Delaware Nation at Moraviantown

[12 03 SWIFT releases RFP to break ground on regional network in Delaware Nation at Moraviantown.msg](#)

4. Western Ontario: Self-appointed ombudsman forcing information out of municipality (provided by Councillor Vink)

[12 04 MartinVinkArticle](#)

#2018-

Moved by _____

Seconded by _____

That the information correspondence items are received and filed.

13. COUNCILLORS COMMENTS AND ENQUIRIES

- Notice that Councillor Cowell anticipates requesting a reconsideration of #2018-0087 whereby council approved alcohol-free facility rentals only as follows:

“Councillor McCallum/Councillor Vink

THAT Council receive and approve the proposed facilities & recreation fees;

And THAT council direct staff to include the facilities & recreation fees as presented as a schedule for a fees and charges by-law to be brought back to council.”

1. Recreation Fees Report – March 7, 2018

[13 01 Attachment Fee Report 09 e 03 FacRecRatesFees complete](#)

2. Glencoe Lions letter concerning Special Occasion Permits (received after notice of reconsideration from Councillor Cowell)

[13 02 Special Occasion Permits](#)

- Councillors Comments/Councillor and Staff Conference & Seminar Reports

14. NOTICE OF FUTURE MEETINGS (subject to change)

- August 8, 2018, 2018 – Council – 7:00 p.m.
- August 29, 2018 – Council/Planning – 7:00 p.m.

15. CLOSED SESSION (Committee of the Whole)

No closed session anticipated.

16. BY-LAWS

1. By-law No. 2018/

[16 01 P03 2018 Ward Draft BL](#)

Being a temporary use by-law for 1034 Logwoods Road in Southwest Middlesex

2. By-law No. 2018/

[16 02 2018 Castlemore Homes Draft BL](#)

Being a by-law to amend the zoning by-law - Plan 227, PINs 0120, 0176, 0173, 0172 (a deeming by-law)

3. By-law No. 2018/

[16 03 2018 SitePlanControlAgrGlencoePharmacyBylaw](#)

Being a by-law to authorize the Mayor and the CAO-Clerk to enter into a site plan control agreement with Anton Pharmaceutical Inc. on property known municipally as 253 Main Street, Glencoe, ON

4. By-law No. 2018/

[16 04 2018 Fees and Charges Bylaw](#)

Being a by-law to establish certain user fees

5. By-law No. 2018/

[16 05 2018 _ConfirmingJuly25MtgBylaw](#)

Being a by-law to confirm the proceedings of the council of the Municipality of Southwest Middlesex (July 25, 2018)

#2018-
Moved by_____

Seconded by_____

That By-law No. 2018/ to By-law No. 2018/ be given first, second, third and final readings.

17. ADJOURNMENT

The Mayor adjourned the meeting at _____ p.m.